

Trumansburg Comprehensive Plan Review & Zoning Ordinance Revision
Committee
Meeting Notes – 12.Dec.2019
KK DRAFT 13.Dec.2019, corrected 9.Jan.2020

Present

Ben Darfler, Chair (Village Board member)
Tom Myers (Code Enforcement Officer, Zoning Officer)
Steph Bailey
David Breeden
Jack Katz
Kathy Klemperer

2 community members also attended

Change in Committee meeting dates: from now on the CPZR committee will meet on the third Thursday of each month (was second Thursday). **Action:** BD could you see that the committee web page is updated.

1. Debrief of public meeting that was held on November 21. All present agreed it was well attended (about 66 participants, including EDR Team) and successful. There was plenty of conversation around the meeting boards and many sticky notes were added.
2. Review of vision statement based on public meeting feedback. We made a minor tweak. **Action:** BD edit the vision statement on google drive.
3. Questionnaire results and possible future survey.
 - a) We have received some responses (we don't know how many yet) to the questionnaire that was passed out during the public meeting, and also was put on line. To complete that effort, we would like to make a **deadline of January 6** for people to submit their responses. We would like EDR to provide a summary of online responses provided by Survey Monkey.
Action: BD get this deadline into a News item on the village website, including link to the online questionnaire. Also get it announced in the Trumansburg Free Press.
Action: EDR prepare Survey Monkey summary and distribute to committee by Jan. 9.
Action: Committee members please fill out the questionnaire and share with the group by email, either as a document or a photo of your handwritten comments, by Jan 6.

- b) Discussion of need for an additional survey. Agreed: we should do a more in-depth survey as follow-up to the questionnaire. Probably this would be sent out in March, but date is not set in stone yet.

Action: BD circulate the 2006 survey to the committee, to get ideas, ASAP.

Action: Committee review the 2006 survey, in order to discuss at next meeting. What's good about it? What's still relevant?

Action: KK & DB start thinking about the presentation of the in-depth survey. Work on both content and presentation. Refer to 2006 survey and the draft survey provided by EDR. Make an initial report at the January meeting.

4. Goals & recommendations for the Comp Plan.

It's time to start developing the Goals section of the Comp Plan. We should all start thinking about how the vision translates into Goals. For background, refer to EDR's notes from the public meeting; also our earlier discussion of what goals from the old comp plan have been accomplished, which are still relevant, and which are no longer relevant. We will map these goals onto section 3.0 of the updated comp plan outline as prepared by EDR; that is, the existing conditions,.

Action: BD create a collaborative document on google drive ASAP, listing the existing elements, where we can insert our Goals, and maybe even some strategies and actions within the goals.

Action: committee insert goals etc. by Jan. 9, in preparation for Jan. 16 meeting.

Reminder: the comp plan will have a heirarchy of

- a) Vision: an overarching view of the future
- b) Goals: broad goals derived from the vision; e.g. improve pedestrian safety.
- c) Strategies: how to achieve the goal; e.g. add sidewalks and crosswalks (could be multiple strategies for any given goal)
- d) Actions: detailed and actionable proposals for implementing each strategy; e.g. put in sidewalk on 96 leading north out of village, add crosswalk between laundromat and Gimme Coffee.

5. Next steps for the Comp Plan

- a) We would like to start reviewing the first 3 draft chapters of the updated plan. **Action:** EDR – when can we receive these?
- b) We'd like to develop a path to the next public meeting, with target dates. This will serve as a project plan or checklist. **Action:** EDR we'd

like your input on this.

6. Next meeting – Jan. 16, 2020 (See action items above for all these topics)
 - a) Review and discussion of results of the first questionnaire.
 - b) Discussion of in-depth survey
 - c) Discussion of draft chapters 1-3
 - d) Discussion of path to next public meeting.

Respectfully submitted
Kathy Klemperer