

Trumansburg Comprehensive Plan Review & Zoning Ordinance Revision Committee
Meeting Notes – 17.Oct.2019
DRAFT – 19.Oct.2019

Present

Ben Darfler, Chair (Village Board member)
Tom Myers (Code Enforcement Officer, Zoning Officer)
Scott Sheavly (BZA member)
Jack Katz
Kathy Klemperer
Tom Pepe
Erica Tauzer (EDR)
Walt Kalina (EDR)

Note: the Comprehensive Plan Public Meeting will take place on Thursday, Nov. 21, at 7 p.m., in the Fire Department Meeting Room.

- A. Promotional materials for Nov. 21 public meeting. The following documents were approved with minor tweaks. Comments and suggestions are now closed. Committee members took responsibility for distributing them in the weeks leading up to the public meeting. **EDR will supply final versions.**
 - a. Press release
 - b. Messaging for Social Media, website and emails to stakeholders
 - c. Printed flyers for distribution in the village

- B. Agenda for the Nov. 21 public meeting was approved. This will be distributed in the meeting. Assignments:
 - a. **BD** will work with Mayor Hart on the introduction/welcome
 - b. **EDR** will present the project update PowerPoint.
 - c. **EDR** will develop meeting boards to be used during the “open-house” portion of the meeting. Committee members will stand by the boards with an EDR representative to explain them and handle questions.

- C. EDR gave committee a preview of the PowerPoint and meeting boards that they are working on. **EDR** will make these available to committee for review by **11/1/2019**.

Next CPZR meeting: Nov. 14, 2019. Will include:

Finalize details of public meeting
EDR share drafts of some chapters of the updated Comprehensive Plan.

Respectfully submitted,
Kathy Klemperer