

**Regular Monthly Meeting
Agenda
October 11, 2018
7:00pm**

1. (7:00) CALL TO ORDER
2. (7:01) CHANGES TO AGENDA
3. (7:02) APPROVAL OF MINUTES – 9/10/2018
4. (7:05) PRIVILEGE OF THE FLOOR
5. (7:20) REPRESENTATIVES
6. (7:30) BOARD REPORTS
 - a. FIRE/CPZR Committee – Darfler
 - b. EMS & YOUTH – Carver
 - c. DPW/WATER/SEWER – Watkins
 - d. POLICE/TCCOG/TACC – Hannon
 - i. Full-time police officer positions
 - ii. TCCOG update
 - iii. SafeSpot update
 - iv. Online billpay
 - e. TREASURER – Badalamenti
 - f. CLERK – Morse
 - g. MAYOR – Hart
 - i. Fire Hall security system
 - ii. GTCMHIC update
7. (8:15) ACKNOWLEDGEMENT OF CORRESPONDENCE
8. (8:15) OLD BUSINESS
 - a. Village Hall Heating System
 - b. Gregg St foot bridge
9. (8:35) NEW BUSINESS
 - a. Streetlights
10. (8:50) APPROVAL OF ABSTRACTS
11. (8:55) PRIVILEGE OF THE FLOOR
12. (9:10) EXECUTIVE SESSION
 - a. EMS Personnel
 - b. Police Personnel
 - c. Collective Bargaining subject to the Taylor Law
13. (9:45) ADJOURNMENT

MEETING RULES OF PROCEDURE

Meetings of the Village Board are open to the public, and residents are encouraged to attend. In an effort to foster an orderly meeting process, attendees will kindly observe the following rules and guidelines.

GENERAL RULES OF PROCEDURE

Meeting format will generally follow Roberts' Rules of Order unless otherwise stated.
The Mayor shall preside at meetings. In the Mayor's absence the Deputy Mayor shall preside.

The presiding officer may debate, move and take other action that may be taken by other members of the Board.

Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking. The presiding officer may waive this requirement at any time to allow for open discussion among the Board.

A Board member, once recognized shall not be interrupted when speaking unless it be to call him/her to order. If a Board member, while speaking, be called to order, they shall cease speaking until the question of order be determined, and, if in order, he shall be permitted to proceed.

There is no limit to the number of times a Board member may speak on a question.

Motions to close or limit debate may be entertained but shall require a four-fifths vote of the Board.

GUIDELINES FOR PRIVILEGE OF THE FLOOR

Members of the public shall be allowed to speak only during Privilege of the Floor or at such other time as a majority of the Board shall allow.

Speakers must stand and be recognized by the presiding officer before speaking.

Speakers must state their name for the record.

As a courtesy to other members of the public in attendance who may wish to speak, speakers should be mindful that, in the interest of time, Privilege of the Floor is limited. Preference will be given to Village residents.

Board members may, with the permission of the presiding officer, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks shall be addressed to the Board as a body, or the Mayor, but not to any other individual Board member.

Speakers shall observe commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

ADJOURNMENT

Meetings shall be adjourned by motion.

AMENDMENTS TO THE RULES OF PROCEDURE

The foregoing procedures may be amended by a majority vote of the board.

VILLAGE OF TRUMANSBURG Regular Board Meeting August 13, 2018 7:00 pm	Date: September 10, 2018 Time: 7:00 pm to 10:55 pm Location: <u>Village Hall, 56 E. Main St. Trumansburg, NY 14886</u> <u>APPROVED: 10-11-2018</u>
BOARD MEMBERS PRESENT: Mayor Hart, Dep. Mayor Debbie Watkins, Trustees Ben Carver, Ben Darfler and Keith Hannon	
OFFICERS PRESENT: Village Clerk Tammy Morse and Treasurer Victoria Badalamenti.	

Mayor Hart called the Meeting to order at 7:00 pm

DECISIONS							
MOTIONS	MOVED	SECOND	VOTE				
			<u>Carver</u>	<u>Darfler</u>	<u>Hannon</u>	<u>Hart</u>	<u>Watkins</u>
Changes to Agenda:							
A MOTION by Trustee Carver to approve the minutes of the July 9 th , July 25 th and August 13 th with correction of votes of Board Members on July 9 th and July 25 th , 2018 minutes was Seconded by Trustee Watkins	Carver	Watkins	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Darfler to spend up to \$31,000.00 from the Utility Truck Reserve Fund and \$19,000.00 from the Fire Apparatus Reserve Fund to purchase a new Fire Chief Truck, a Chevy Tahoe including incidentals was Seconded by Trustee Carver. This resolution is subject to Permissive Referendum	Darfler	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Watkins to declare the 1985 Ford F-Series bucket truck of no further use to the Village was Seconded by Trustee Carver.	Watkins	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Watkins to spend up to \$60,000.00 for the purchase of a 2016 Dump Truck from the DPW Equipment Reserve. This resolution is subject to Permissive Referendum.	Watkins	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Carver to authorize Mayor Hart to sign approve payment of up to \$7303.20 to Stryker for a three (3) year maintenance agreement for EMS Stretchers from the EMS Maintenance Agreement Reserve was Seconded by Trustee Watkins. This resolution is subject to Permissive Referendum.	Carver	Watkins	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Darfler to authorize the purchase of 25 new pagers from the Fire Radio Pager Reserve Fund in an amount of up to \$8700.00 was Seconded	Darfler	Carver	Aye	Aye	Aye	Aye	Aye

DECISIONS							
MOTIONS	MOVED	SECOND	VOTE				
by Trustee Carver. This resolution is subject to Permissive Referendum							
OCTOBER & NOVEMBER MEETING DATES Due to upcoming Holidays the Regular Monthly Meetings of the Board of Trustees will be held: October-Thursday, October 11 th , 2018 November-Wednesday, November 14 th , 2018	No Vote Taken						
A MOTION by Trustee Darfler to authorize Mayor Hart to sign and accept Fisher & Associates Change Order #3 in the amount of -\$42,682.00 was Seconded by Trustee Carver.	Darfler	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION to approve Abstract #4 expenses in the General Fund up to \$224,280.82	Watkins	Darfler	Aye	Aye	Aye	Aye	Aye
A MOTION to approve Abstract # 4 expenses in the EMS Billing Fund up to \$47,506.66	Carver	Watkins	Aye	Aye	Aye	Aye	Aye
A MOTION to approve Abstract # 4 expenses in the Water Fund up to \$281,652.31	Watkins	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION to approve Abstract # 4 expenses in the Sewer Fund up to \$22,479.39	Darfler	Watkins	Aye	Aye	Aye	Aye	Aye
A MOTION to approve Abstract # 4 expenses in the Safe Routes to School (sidewalk) Fund up to \$188.96	Hannon	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION to approve Abstract # 4 expenses in the Well Water Capital Project Fund up to \$1,782.92	Darfler	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION to approve Abstract # 4 expenses in the Trust & Agency Fund up to \$24,669.09	Carver	Watkins	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Carver to enter into Executive Session at 9:18 pm to discuss specific employees in the EMS and Police Departments as well as Collective Bargaining subject to the Taylor Law was Seconded by Trustee Darfler.	Carver	Darfler	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Watkins to return to Open Session was Seconded by Trustee Carver at 10:47 pm	Watkins	Carver	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Carver to approve the hiring of the following candidates at prevailing wage, effective immediately was Seconded by Trustee Darfler: Joel Raatz: Part time Paramedic	Carver	Darfler	Aye	Aye	Aye	Aye	Aye

DECISIONS							
MOTIONS	MOVED	SECOND	VOTE				
Tracy Guggenheim: Part time EMT Dustin Potter: Part time EMT-pending provisional approval by TC Civil Service							
A MOTION by Trustee Carver to increase Paramedic Victoria McMinn’s wage to \$21.72 per hour was Seconded by Trustee Watkins.	Carver	Watkins	Aye	Aye	Aye	Aye	Aye
A MOTION by Trustee Watkins to adjourn at 10:55 pm was Seconded by Trustee Darfler.	Watkins	Darfler	Aye	Aye	Aye	Aye	Aye

Mayor Hart adjourned the meeting at 10:55 pm

Respectfully Submitted,
Tammy Morse, Village Clerk

ALARMTECH Systems, LLC

8386 MAIN STREET - PO BOX 347 - INTERLAKEN - NY - 14847-0347

Name / Address
Trumansburg Fire Dept 56 E. Main Street Trumansburg, NY 14886

Estimate

Date	Estimate #
9/10/2018	5811

Item	Description	Qty	Price	Total
Equipment	NAPCO - ALARM LOCK PROX & DIGITAL CYLINDRICAL LOCK WITH STANDARD CYLINDER PREP LEVER, SUPPORTING 5,000 PIN USER CODES (3-6 DIGITS) AND/OR HID PROXIMITY CARDS, 500 SCHEDULED EVENTS AND 35,000 EVENT AUDIT LOG.	1	1,548.40	1,548.40T
Equipment	NAPCO - ALARM LOCK POWER ETHERNET CONNECTED GATEWAY, RATED FOR PLENUM SPACE AC POWER NOT REQUIRED	1	481.47	481.47T
Equipment	POE INJECTOR TO POWER GATEWAY	1	31.98	31.98T
Equipment	Napco Access Control Software	1	0.00	0.00T
Keyfobs	PROX Keyfobs for access control system	50	5.99	299.50T
Installation Labor	Installation of above system	8	125.00	1,000.00

Standard Terms Of 1/2 Down, 1/2 Upon Completion

Subtotal \$3,361.35

Sales Tax (0.0%) \$0.00

Total \$3,361.35

Licensed by the N.Y.S Department of State
License 12000256094, 12000059410

ALARMTECH Systems, LLC

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Name / Address
Trumansburg Fire Dept 56 E. Main Street Trumansburg, NY 14886

Estimate

Date	Estimate #
9/10/2018	5812

Item	Description	Qty	Price	Total
Camera	High Definition - Min 3 megapixel Camera System for general coverage. 3 cameras outside front, 1 in entry lobby, 3 in truck bay, 1 outside rear, 1 outside north side of building/parking, 1 interior 2nd floor main room. Hikvision 16 Channel POE CCTV Recorder - 2 terabyte drive - ADI #: HX-N7616EP2T	1	778.50	778.50T
Camera	EXTERIOR BULLET CAMERA - 3 Megapixel IP Camera - fixed lens - Exmor CMOS IR LEDs Illuminate 30 - 40 meters -	10	276.00	2,760.00T
Wire	Cat 6 1000' Box of Wire	1.5	184.00	276.00T
MISC.	Connectors, plastic boxes, power strips, and conduit	1	180.00	180.00T
Labor	Installation of above system	24	125.00	3,000.00
Standard Terms Of 1/2 Down, 1/2 Upon Completion			Subtotal	\$6,994.50
			Sales Tax (0.0%)	\$0.00
			Total	\$6,994.50

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STANLEY Convergent Security Solutions, Inc.
Equipment & Labor Summary

Trumansburg Village Fire Department
 74 west main street, Trumansburg, NY 14886

Reference: New Access Control and Video Management System
 Stanley Security Recommendation #: Q-46172

Proposal Generated: 9/24/2018

BILL OF MATERIALS AND LABOR BREAKDOWN			
EQUIPMENT			
Qty	Part Number	Description	Extended Price
1	B8512G-C	B8512G INTRUSION KIT	
4	B901	ACCESS CONTROL MODULE	
1	5355AGK09	PROX PRO CARD READER W/ KEYPAD 8 BIT	
3	D8225	PROXPOINT CARD READER	
5	DS-D8236KF10	HID PROX KEY FOB-26 BIT(10PCK)	
4	1078C-N	STEEL DOOR CONTACT	
1	DS-D126	BATTERY, 12V 7 AH	
2	2531952R1	18(4)+22(2+4+6)1S CMP PROFN 1M	
2	224STRIMBXWH	22AWG 4C (7/30) STR CMR N/S 1000FT BX	
2	WG-63301106	24/4PR CAT5E CM 1M BX BLU	
1	TBD JIC MATL	TBD JIC MATL	
4	10061224D630	LOCK - ELECTRIC STRIKE TYPE	
4	DS-DS161	PIR REQUEST TO EXIT SENSOR	
1	AX-600UL16CB	POWER SUPPLY	
10	Z4-0886001	AXIS P3227-LVE	
1	PB-N2516212N	RECORDER 16 CH 1X2TB HDD	
1	PB-DVRXS600A	24/ 7 SURVEILLANCE HDD EXPANSION	
EQUIPMENT AND MATERIAL TOTAL			\$18,464.84
LABOR			
Qty	Part Number	Description	Extended Price
		90 DAYS	\$0.00
		Stanley Installation Labor, Programming, Testing, Commissioning, and Project Management	\$9,826.38
		ENGINEERING AND COMMISSIONING FEE	\$0.00
LABOR AND ADDITIONAL TOTAL			\$9,826.38
GRAND TOTAL			\$28,291.22

SCOPE OF WORK:

Represents prelim budgetary recommendation. Recommendation provided site unseen. An updated recommendation will be provided upon the time the project is deemed to become active.

Stanley to provide and install a new Bosch Access Control and Video System. No existing devices to remain. The system will consist of the following:

New access control doors will include:

Four (4) Single Doors, include:

- One (1) - Card reader (Three are prox only, One is Prox with Keypad)
- One (1) - Door Strike
- One (1) - Door contact
- One (1) - Request to exit motion detector
- Fifty (50) - Key fobs
- Stanley will install conduit to protect the Cable up towards the Ceiling Joist then convert to Open Air running of cable to Bosch Control Panel.

New video system will include:

- One (1) - 16 Channel DVR with 2TB
- One (1) - 6TB storage expansion
- Ten (10) Cameras (mounts currently not included on recommendation, as recommendation is provided site unseen).
- Stanley to mount and focus cameras.
- CAT5 wiring to be provided and installed by Stanley.
- Viewing monitor to be provided by customer.

Installation Notes

- All wiring and conduit to be installed by Stanley Security.
- Stanley labor to include the installation of access control, video system devices and project management.
- Stanley to perform programming, testing and commissioning.

Customer to provide:

- 120VAC for new power supply at door location where needed.
- Time Zones and Access Levels to be determined by customer.

Notes and Clauses:

- Stanley cannot be responsible for functionality of existing equipment being reused for this project including locking hardware, wiring and existing devices. Any equipment found not to be serviceable can be replaced with new material at additional cost.
- Installation does not include intrusion system.