

**Regular Monthly Meeting  
&  
Budget Working Session  
2-12-18  
Agenda  
7:00 PM**

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| 1.  | CALL TO ORDER  | 1 Min  |
| 2.  | ROLL CALL  | 1 Min  |
| 3.  | 2016-2017 AUDIT REPORT: DUANE SCHOEN, INSERO & CO.   | 10 Min |
| 4.  | PUBLIC COMMENT 1   | 5 Min  |
| 5.  | REPORTS FROM DEPARTMENT HEADS –EXCUSED   | 0 Min  |
| 6.  | REPORTS FROM REPRESENTATIVES   | 10 Min |
| 7.  | REPORTS FROM COMMISSIONERS   |        |
|     | FIRE – R. Kennedy  | 30 Min |
|     | EMS & Youth – B. Carver  |        |
|     | DPW/Water/Sewer- Watkins   |        |
|     | POLICE – R. Hart-  |        |
|     | GTCMHIC – R. Hart- Fiscal Year End Report  |        |
| 8.  | CORRESPONDENCE:  | 20 Min |
|     | ❖ Received regarding 46 South St. Proposal   |        |
|     | D. Mintz Letter -1-11-2018   |        |
|     | • K. Cail Letter-1-18-2018   |        |
|     | • K. Bennett -1-22-2018  |        |
|     | • B. DeSombre-1-22-2018  |        |
|     | • M. Kinner – 2-5-2018   |        |
|     | • A. Callinan-2-6-2018   |        |
|     | • W. Connor-2-9-2018   |        |
|     | ❖ ZBA Chair T. Hamilton: Response to Analysis of Village of Trumansburg Zoning Ordinance   |        |
| 9.  | NEW BUSINESS:  | 30 Min |
|     | • Municipal Solutions Contract-General BAN for Sidewalk Project  |        |
|     | • Draft Municipal Cooperation Agreement-Street Light Conversion  |        |
|     | • Cummins Service Contract   |        |
|     | • Moratorium Discussion  |        |
| 10. | OLD BUSINESS   | 30 Min |
|     | • A Bond Resolution Authorizing the reconstruction of sidewalks, in village of Trumansburg, Tompkins county, New York, at a maximum estimated cost of \$342,869 and authorizing the issuance of \$218,000 serial bonds |        |
|     | • Quotes for new boiler for Village Hall   |        |
|     | • Final Streetlight Consultant SOW   |        |
|     | • MOU w/TOU re Sidewalk Maintenance  |        |
| 11. | 2017-2018 BUDGET WORKING SESSION:  | 60 Min |
| 12. | APPROVAL OF MONTHLY BILLS:   | 10 Min |
| 13. | APPROVAL OF MINUTES:   |        |
| 14. | PUBLIC COMMENT PERIOD 2  | 5 Min  |
| 15. | EXECUTIVE SESSION: As Needed   | 1 Min  |
| 16. | ADJOURNMENT  | 1 Min  |

Relevant Meeting Materials and Information Available Upon Request

**MEETING RULES OF PROCEDURE**

## **MEETING GUIDELINES**

Meetings of the Village Board are open to the public, and residents are encouraged to attend. In an effort to foster an orderly meeting process, we ask the public to kindly observe the following rules and guidelines.

### **GENERAL RULES OF PROCEDURE**

The Mayor shall preside at meetings. In the Mayor's absence the Deputy Mayor shall preside.

The presiding officer may debate, move and take other action that may be taken by other members of the Board.

Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.

A member, once recognized shall not be interrupted when speaking unless it be to call him/her to order. If a member, while speaking, be called to order, they shall cease speaking until the question of order be determined, and, if in order, he shall be permitted to proceed.

There is no limit to the number of times a member may speak on a question.

Motions to close or limit debate may be entertained but shall require a two-thirds vote.

### **GUIDELINES FOR PUBLIC COMMENT**

The public shall be allowed to speak only during the Public Comment period of the meeting or at such other time as a majority of the Board shall allow.

Speakers must step to the front of the room.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to 3 minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks shall be addressed to the Board as a body and not to any member thereof.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

### **ADJOURNMENT**

Meetings shall be adjourned by motion.

### **AMENDMENTS TO THE RULES OF PROCEDURE**

The foregoing procedures may be amended from time to time by a majority vote of the board.